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NGO Regulatory Authority  
P.O. Box 31785,  
Behind Lingadzi Inn, Next to MASM Clinic  
Lilongwe 3, Malawi.

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## **NON - GOVERNMENTAL ORGANISATIONS REGULATORY AUTHORITY**

### **REQUEST FOR QUOTATIONS FOR MYNGO SYSTEM UPGRADE**

#### **REFERENCE NUMBER**

**NGORA /IPDC/25/15**

#### **DATE ISSUED**

**20 JUNE 2025**

#### **CLOSING DATE**

**27 JUNE 2025**

## REQUEST FOR QUOTATIONS FOR SYSTEM UPGRADE (MYNGO)

Procurement Number: **NGORA/IPDC/25/15**

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Procuring Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the World Bank and Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

**SECTION A: QUOTATION REQUIREMENTS**  
**1. LOT No 1: SYSTEM REQUIREMENTS**

Description of services

Item No.	Description of purchase	Unit of Measure	Quantity	Location
1	MYNGO System Upgrade	-	-	NGORA

**TABLE OF SPECIFICATIONS**

Refer to attached detailed specifications

Item No.	Good or Related Service	Technical Specifications
LOT 1	System requirements	
	Backend	Python v3.13.5, FastAPI framework v0.115.13, SQLAlchemy v2.0.41
	Frontend	NextJs v15.3.4/React v19.1.0, Tailwind CSS v4.1.10
	Database	PostgreSQL v17.5, Redis Stack v17.4
	Infrastructure	Docker Engine v28.2.2, Github Actions (CI/CD)
	Security	TLS encryption, Role Based Access Control (RBAC), Two-Factor Authentication (2FA)
	Web Server	Apache v2.4.63

**Table of specifications****Refer to attached detailed specifications**

<b>Item No.</b>	<b>Good or Related Service</b>	<b>Technical Specifications</b>
<b>LOT 1</b>	<b>Administration Module</b>	
	<b>Configuration Module</b>	
	<b>Registration</b>	
	<b>TEP Module</b>	
	<b>Card Module</b>	
	<b>Case Management</b>	
	<b>Administration Module</b>	
	<b>Configuration Module</b>	
	<b>Registration</b>	
	<b>TEP Module</b>	
	<b>Card Module</b>	
	<b>Case Management</b>	
	<b>Finance</b>	
	<b>Activities</b>	
	<b>Reports</b>	
	<b>Dashboard</b>	

2. Quotation prices should be in: Malawi Kwacha

For goods supplied from within Malawi; EXW – insured and delivered at **Non-Governmental Organizations Regulatory Authority, Off Paul Kagame Road, Behind Lingadzi Inn Next to MASM Clinic P O Box 31785, Lilongwe 3.** or for goods supplied from outside of Malawi; CIP to The **Non-Governmental Organisations Regulatory Authority, Off Paul Kagame Road, Behind Lingadzi Inn Next to MASM Clinic, P. O. Box 31785 Lilongwe 3.** The delivery period required is **five (5) days** from date of order.

3. Quotations must be valid for **30 days** from the date for receipt given below.
4. The warranty/guarantee offered shall be one Year (12 Month).
5. Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.
6. Quotations must be received, in sealed envelopes, no later than: **14hrs on 29 November 2024**

Quotations must be returned to:

**Non-Governmental Organizations Regulatory Authority, Off Paul Kagame Road, Behind Lingadzi Inn Next to MASM Clinic P. O Box 31785, Lilongwe 3. Email: ipdc@ngora.mw**

The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

7. Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by total through the issue of a Local Purchase Order.

**Signed:**



**Name: GERTRUDE MNDALA**

Procurement Officer

For and on behalf of the Purchaser

Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information and certification as stated within this RFQ.

## Section B: Quotation Submission Sheet

- 1) Currency of Quotation: Malawi Kwacha
- 2) Delivery period offered: ..... days/weeks/months from date of Purchase Order.
- 3) The validity period of this Quotation is: ..... days from the date for receipt of Quotations.
- 4) Warranty period (where applicable) ..... months.
- 5) We attach the following documents:
  - i. Section C of the Request for Quotations completed and signed;
  - ii. A copy of Trading License,
  - iii. A copy of current PPDA Certificate,
  - iv. A copy of producers' certification,
  - v. License of authorization to sell from the producer
  - vi. A list of similar recent Government contracts performed,
  - vii. A copy of annual tax clearance certificate (for the last financial year)
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

### Authorised By:

Signature: \_\_\_\_\_ Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

(DD/MM/YY)

Authorized for and on behalf of:

Company: \_\_\_\_\_

Address: .....

.....

**If any additional documentation is attached to your quotation, a signature and authorization at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments.**