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NGO Regulatory Authority
P.O. Box 31785,
Behind Lingadzi Inn, Next to MASM Clinic
Lilongwe 3, Malawi.

NGO REGISTRATION REQUIREMENTS

The NGO (Amendment) Act 2022 requires that an organization must be registered with the NGO Regulatory Authority before it starts operating in Malawi. The registration procedure is as follows:

1. Complete an online Registration Form using the myNGO.mw platform
Registration is strictly online via MyNGO and credentials for accessing the system should be requested through email to bmphika@ngora.mw or call +265 884 46 2808
2. On the myNGO platform, you will be required to attach the following documents:
 - A certified Copy of the Organisations Constitution;
 - Details of all trustees or board members (For International NGOs, provide sworn Affidavits for at least two Malawian Directors/Trustees) as the Act Provides in Section 20(2)
 - A certified Copy of a Certificate of Incorporation;
 - A plan of activities which the organization intends to undertake;
 - A Letter of Approval/MoU from the Responsible Government Ministry for your planned Activities and;
 - Proof of Payment of Registration Fee of MK 250,000.00.
The Registration Fee should be deposited into: National Bank, NGO Regulatory Authority, 459728, Capital City, Lilongwe
Registration fee is paid once off upon registration.
The replacement fee for lost or damaged registration certificates is MK50,000

